

SIES COLLEGE OF MANAGEMENT STUDIES
NERUL, NAVI MUMBAI.
MANDATORY DISCLOSURE

I) Name and Address of the Institution.

Name	SIES COLLEGE OF MANAGEMENT STUDIES		
Address	Permanent Location as approved by AICTE Plot 1E, Sri Chandrasekarendra Saraswathy Vidyapuram, Sector-V, Nerul, Navi Mumbai – 400 -706.	Temporary Location (if applicable)	
Village	Nerul		----
Taluk	Navi Mumbai		----
District	Thane		----
Pin Code	400 706		----
State	Maharashtra		----
STD Code	022	Phone No:	27708376/27708377
Fax No.	022 – 27708379	E-Mail:	sies@siescoms.edu
Web site	www.siescoms.edu		
Nearest Rly Station	Nerul		----
Nearest Airport	Chatrapathi Shivaji Terminus, Santacruz.		----

II) Name and Address of the Director.

Name	Dr. A.K.Sengupta		
Address	Plot No. 1E, Sri Chandrasekarendra Saraswathy Vidyapuram, Sector-V, Nerul, Navi Mumbai – 400 -706		
Pin Code	400 706	STD Code	022
Phone No.	27713282	Fax No.	022-27708379
E-Mail	sengupta@siescoms.edu aksengupta51@gmail.com	Web site	www.siescoms.edu

III) Name and Address of the Affiliating University

Name	University of Mumbai		
Address	Fort Campus, Mumbai		
Pin Code	400 032	Period of Affiliation	Annual
STD Code	022	Phone No.	22652819, 22652825
Fax No.	022- 22652832	E-Mail/ Web site	vcsum@shakti.ncst.ernet.in

IV) GOVERNANCE.

IV a) Members of the board and their background.

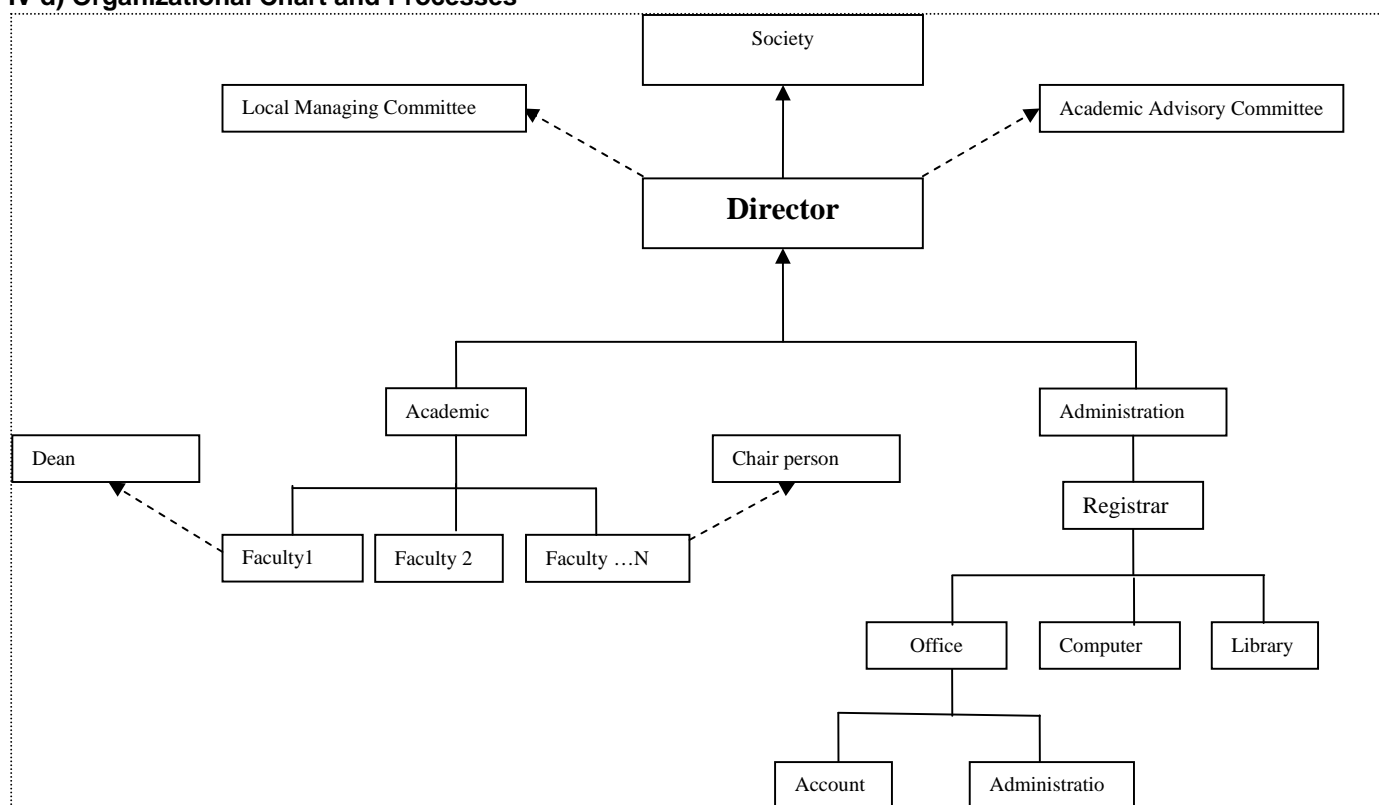
Refer Appendix 1

IV b) Members of Academic Advisory Body.

IV c) Frequency of the Board Meetings and Academic Advisory Body.

Sr.no.	Yearly meetings Venue	Periods
1.	College Premises	Once in 6 Month

IV d) Organizational Chart and Processes



IV e) Nature and extent of involvement of faculty and students in academic affairs / improvements.

Sr.no.	Name of the activities	Involvements	Achievements
1.	Mentoring	As Mentor	Personality Development
2.	Extra Curricular activities	Coordinator	Several award
3.	Mock GD/PI	Evaluation	Development

IV f) Mechanism / Norms & Procedure for democratic / good Governance

- Creating position of Chairpersons / Deans
- Having faculty meeting & taking important decision therein on a regular basis
- Formation of small faculty groups
- Advice by Board of Studies
- Student Council

- Code of ethics both for faculty and students
- Student committees

IV g) Student feedback on Institutional Governance / faculty performance.

Sr.no.	Activities held by the institution	output	Decision taken by superior
	Feedback taken once in 6 month	Discussion of feedback with faculty	Corrective action taken

IV h) Grievance redressal mechanism for faculty, staff and students.

- Faculty meeting for faculty
- Existence of LMC where representatives of faculty & staff are there
- Open students forum once a month
- Open door policy by the Director

V. PROGRAMMES.

V a) Name of the Programmes approved by the AICTE (for the year 2009-10)

Sr. no.	Name of the Course	Number of seats	Duration	Cut off mark	Fees	Placement Facilities
1.	MMS	60+1(J&K)	2 Years	165 (out of 240)	1,20,000/- (interim fees)	Available
3.	PGDM	120	2 Years	50% (in graduation)	1,60,000/- *	Available
4.	PGDM(Pharmaceutical Management)	60	2 Years	50% (in graduation)	1,30,000/- *	Available
5.	PGDM(Bio Tech Management)	30	2 Years	50% (in graduation)	1,30,000/- *	Available
6.	MCA	60	3 Years	91 (out of 200)	89,000/- (interim fees)	Available

* Plus cost of laptop

V b) Name of the Programmes accredited by the AICTE: Not Applicable

V c) Campus placement in last three years with minimum salary, maximum salary and average salary.

Sr. no.	Year	Name of the Company	Details of appointment	No. of Students placed	Minimum. Salary (p.a)	Maximum Salary (p.a)	Avg. Salary (p.a)
	2006-07	Refer Appendix 2			3.5	10.25	4.5
	2007-08				4.5	12.5	5.5
	2008-09				2.5	9.5	5.25

V d) Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details: Not Applicable

Details of the Foreign Institution/University:

- Name of the University/Institution
- Address
- Website
- Is the Institution/University Accredited in its Home Country
- Ranking of the Institution/University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of collaboration.

❖ For each Collaborative/affiliated Programme give the following:

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last three years with minimum salary, maximum salary and average salary

❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005

VI FACULTY

VI a) Branch wise list of faculty members

Permanent	Visiting Faculty		
Name of the faculty	Name of the faculty		
Dr. A. K. Sen Gupta	Salma Prabhu	Ankush Gupta	Vijay Lokhande
Prof. A.R. Parasuraman	Sheela Shankaran	Srinivasan.N	Sameer Joshi
Dr.Meera Vijay L	Prof. Poonam Sarup	Rajeev Thakur	K.G. Rajendran
Prof. Nitin Vazirani	Koel Roy Choudhury	Vidhya L	S. Ramnath
Prof.C.R.Radhakrishnan	K. Gurbaxani	Ganesh Iyer	Manish Kumar
Prof. Alok Sharma	Ambika Arvind	A. Nagendra	Subhas Rao
Dr. Suhas Tambe	B. Indumati	G.S. Iyer	Rekha Narayanan
Prof. Sandeep Bhanot	Vidyanand Joshi	Sudesh Sharma	Prabha Sharma
Prof. V. Goud	N. K. Agarwal	Vicki Amin	Savita Tilak
Prof. V. Ramachandran	V.Venugopalan	Raghav Narsalay	H.J.Tavaria
Dr. (MRs) Sunita Shukla	Swati Sarangi	S.G. Vaidya	Diptarup Chakraborti
Prof. Vikram Parekh	Smitha Ramakrishnan	Umakant Saboo	K. Parameshwaran
Prof. Vidya Iyer	E.V. Girish	Shanta Sharma	R.C.M.Pendyala
Prof. Nishi Kaul	Ajit Gaikwad	A.C. Vanjani	Keshab Nandy
Prof. Pooja Gupta	Onkar C Swami	Ayan Biswas	Vishal Mahajan
Prof. Susen Varghese	Pankaj Malhotra	Ganesh Iyer	Mukul Bagga

Prof. Swati Godbole	C.G. D'Lima	Ajit Gaikwad	S.K.Upadhyaya
Prof. Kamal Tandon	Kanchan Rao	Milind Naik	
Prof. Rajeshkumar Nair	Vanita Sabhahit	A.K. Sumitran	
Prof. Sharmila Mohapatra	Ketan Bhosle	D.K. Srivastava	
Prof. K.R. Venkateswaran	Rajesh Nambiar	Anil D' Souza	
Prof. Sumana Bose	Mohan Bhawe	Abhay Srivastava	
Dr. Devyani Vijay Savant	R.P.Singh	Baldev Raj	
Prof. Amruta Diwan	Viren Doke	Nikhil Rao	
Prof. Vatsala Bose	Haresh Kodnani	P.K. Swami	
Dr. D. Surekha	Mudit Bhatnagar	Mohandas Nair	
Prof. Jharna Lulla	P.K. Rajeev	V.M. Kulkarni	
Prof. Shalini Gulecha	Basumitra Choudhary	Sitapathy V	
Dr. Chitra Ramanan	Victor Manikam	B.P. Verma	
Prof. S. Sujatha	R. Krishnamurthy	K.S. Kumar	
Prof. Alka Purohit	Mukund Sheshadri	R.Chandran	
Prof. P.P. Roy	V.N. Kulkarni	S.V Surnis	
Prof. R. Subramanian	Anil Kaikini	Srikant	
Prof. R.S. S. Mani	Ajay Rawal	H. Rajaram	
Prof. Gayatri Vivek	Rajesh Prabhu	Murali Krishna Y.	
Dr. M. M. Shaikh	Nikhil Gadewal	Venkat Iyer	
Prof. Sridhar Thoda	Rajesh Kamat	Vasudev Iyer	
Prof. Sarika Singh	Amit Kumar Ghosh	Alka Nandi	
Prof. Ambika Kohli	Abhijit D Shitut	Basumitra Choudhury	
Ira Kumar	Kavitha Balasubramanian	Denny John Therettu	
Roshni Salian	Koel Roychoudhury	Dinar Mhatre	
Deepa Donde	R.N. Bhawe	Gowri Joshi	
Ms. Mamta sharma	Sangeetha Mukundan	N. Venkatachalam	
Ms. Anita Santosh Pillai	Shailesh Anand Patil	Neeraj Agarwal	
Mr. Parag S. Amin	Santosh M Dixit	R.C. M. Pendyala	
Ms. L.S.Swasthi Mathi	Mukul Bagga	Rajesh Nambiar	
Mr. Moreswar Dhaygude	Nikhil Gadewal	S. Ramnath	
Ms. Ela Goyal	Rani Jha	N.Gautam	
Prof. K.T. Upadhyaya	Gaurav Dua	V G Kaweeshwar	
Mr. Ranjith P.V.	Haresh Kodnani	N. Venkatachalam	
Ms.Georgita Mel*	Mahesh Padoshi	K.G.Chari	
Ms. Monali Mavani	Manohar Pandit	Rajgopal Bhutada	
Ms. Swati A.Kulkarni	Rajesh Dhingra	K. Neelakantan	
Shireesha Maddela	Prashant Kanade	Kalim Khan	

Note: Combined faculty shown for MBA & MCA as they teach in several cross functional areas.

VI b Number of Faculty employed and left during last three years.

Year	No. of Faculty employed During Last Three Years *	No. of Faculty left During Last Three Years *
2006-2007	7	3
2007-2008	15	5
2008-2009	10	5

* combined for Management & MCA programmes.

VII. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

Brief Profile

Name:	Dr. A. K. Sen Gupta
Date of Birth	25.10.51
Academic Qualifications(With field of specialisation)	Ph.D. Finance
Details of Experience (Academic/Industrial)	<ol style="list-style-type: none"> December, 1976-March, 1990: Worked in the banking system in India and abroad in various capacities. April, 1990-June, 1994: Was with National Institute of Bank Management (NIBM), Pune, the apex training, research and consulting organization for the financial system in India as Professor. July, 1994-June, 1997: Worked as a World Bank Consultant in Ghana, Africa to help the government in financial sector reforms. Was instrumental in setting up National Banking College in Ghana as the apex training, research, and consulting organization for senior/top bank executive for Sub-Saharan Africa. Africa, 1997 to May 2002: Was associated with S.P Jain Institute of Management & Research (SPJIMR), Mumbai as Director. June 2002 till date: Working as Director with SIES College of Management Studies, Nerul.
Date of appointment in the present institution	14.06.02

VIII FEE

VIII a) Details of fee, as approved by State fee Committee for the Institution.

Fee Structure of the Institution for MMS per annum for the year 2008-09

S.No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee				
2.	Tuition Fee	112,020	112,020	112,020	112,020
3.	University fee (Examination fee, Registration fee etc.)				
4.	Hostel fee (Rent etc.)				
5.	Laboratory fee				
6.	Library fee				
7.	Any other(Development fee)	7,980	7,980	7,980	7,980
Total Fee		120000	120000	120000	120000

Fee Structure of the Institution for PGDM / PGDM(Pharmaceutical Management / PGDM Bio Tech Management) 2009-10

PARTICULARS	PGDM *	PGDM (Pharmaceutical Management) *	PGDM (Biotech Management) *
Tuition Fees & Other Fees	72000	58500	58500
Development Fees	8000	6500	6500
Grand Total	80000	65000	65000

* cost of laptop provided

Fee Structure of the Institution for MCA per annum (for the academic year 2008-09)

S.No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee				
2.	Tuition Fee	85400	85400	85400	85400
3.	University fee (Examination fee, Registration fee etc.)				
4.	Hostel fee (Rent etc.)				
5.	Laboratory fee				
6.	Library fee				
7.	Any other(Development fee)	3600	3600	3600	3600
Total Fee		89000	89000	89000	89000

VIII b) Time Schedule for payment of fee for the entire programme:

MMS	:	As per rule of University of Mumbai & DTE (once a year)
MCA	:	As per rule of University of Mumbai & DTE (once a year)
PGDM, PGDM(Pharmaceutical Management), PGDM(Bio Tech Management)	:	Once a semester

VIII c) No. of Fee waivers granted with amount and name of students.

Sr.no.	Name of the student	Amount
Nil		

VIII d) Number of scholarship offered by the institute, duration and amount

Sr.No.	No. of scholarship	Duration	Amount
1.	One Endowment scholarship of Rs. 30000/- for each course	Annual	30000
2.	Other endowments instituted by various persons	Annual	Varies

VIII e) Criteria for fee waivers / scholarship: Considering financially weaker and meritorious students,

VIII f) Estimated cost of boarding and lodging in Hostels: Not Applicable

X ADMISSION

IX a) Number of seats sanctioned with year approval.

Sr.no.	Branch	Approved seats 2008-09	Approved seats 2007-08	Year of Approval
1.	MMS	60+1 (J&K)	60+1 (J&K)	1995
2.	PGDM	120	120	2006
3.	PGDM(Pharmaceutical Management)	60	60	2006
4.	PGDM(Bio Tech Management)	30	30	2006
5.	MCA	60	60	2001

IX b) Number of students admitted under various categories each year in the last three years

Course	2008-09	2007-08	2006-07
MMS	61	61	59
PGDM	120	120	120
PGDM(Pharmaceutical Management)	60	60	60
PGDM(Bio Tech Management)	30	30	30
MCA	60	60	60

IX c) Numbers of applications received during last two years for admission under Management Quota and number admitted

Sr.no.	No. of application received for MG Quota 2007 – 2008	Admitted student for MGMT Quota 2007 – 2008	No. of application received for MG Quota 2008 – 2009	Admitted student for MGMT Quota 2008 – 2009
MMS	80	12	90	12
PGDM	125	24	130	24
PGDM(Pharmaceutical Management)	75	12	80	12
PGDM(Bio Tech Management)	40	6	48	6
MCA	80	12	70	12

X. ADMISSION PROCEDURE

MMS

As per the rules and regulations of Directorate of Technical Education, Mumbai

MCA

As per the rules and regulations of Directorate of Technical Education, Mumbai

PGDM, PGDM(Pharmaceutical Management), PGDM(Bio Tech Management)

The marks in centralized examinations (CAT/MAT) are taken into consideration. In addition to this college conducts its own entrance examination followed by group discussion and two rounds of personal interviews. The all India central tests are also taken into account if the candidate does not write the institute's own test.

The post academic performance work experiences are also taken into consideration

- Notification date: **15.12.08**
- Sale of application form: **15.12.08**
- Last date for request for applications. **14.02.09**
- Last date for submission of application. **08.02.09**
- Dates for announcing final results. **First merit List was displayed on 8th April 2009**
- Last date for closing of admission. **12th July 2009**
- Starting of the Academic session. **13th July 2009**

XI. CRITERIA AND WEIGHTAGES FOR ADMISSION

MMS

As per the rules and regulations of Directorate of Technical Education, Mumbai

MCA

As per the rules and regulations of Directorate of Technical Education, Mumbai

PGDM, PGDM(Pharmaceutical Management), PGDM(Bio Tech Management)

Eligibility Criteria (last year)

1. Graduation in any discipline from a recognized University with minimum of 50% marks for PGDM, and
2. Graduation in Pharmacy/Life Science/Micro-Biology/Bio-Chemistry/Chemistry / bio-Technology from recognized University with minimum 50 per cent marks to PGDM (Pharmaceutical Management and PGDM (Bio Tech Management)

Admission Process

1. Valid score in any one of all India approved tests or own test
2. In addition the process will comprise of
 - a. Aptitude test
 - b. Group Discussion
 - c. 2 rounds of personal Interviews
3. The merit listing of the candidates will be drawn based on an index computed on weighted average of the following parameters
 - a. Past academic record
 - b. Performance in all the assessment parameters
 - c. Work experience

Weightages (last year)

1. SSC (Marks-5)
2. HSC (Marks-5)
3. Degree (Marks-5)
4. Work Experience(Marks-10)
5. Aptitude Test (40 Marks)
6. Group Discussion (20 Marks)
7. Personal Interviews (40 Marks)

Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to XII–XV.

XII. APPLICATION FORM

- ❖ Downloadable application form, with online submission possibilities. **Uploaded during admission process**

XIII. LIST OF APPLICANTS

- ❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

Uploaded during admission process

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

- ❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)
- ❖ Score of the individual candidates admitted arranged in order of merit.
- ❖ List of candidates who have been offered admission.
- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.
- ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

Uploaded during admission process

XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY:

- Number of Library books/Titles/Journals available (programme-wise)
- List of online National/International Journals subscribed.
- E-Library facilities

17. Library facilities

A Total area of the library 3116.73 sq ft

B Seating capacity of the library 80

C Reprographic facility (yes / No) Yes

D Working hours of library 67 hrs per week

E Library Networking facility (yes / No) Yes

F Usage data of the library (in terms of books issued to the faculty & students etc.) Refer Annexure 6

G Annual library budget 15 lacs

H Details of the library staff with qualifications and pay scales Pallavi Jadhav, BA, ML.Isc (4500-125-7000), Pallavi Labde-B.Com, MLISc(4500-125-7000), V. Maharaja (1st year FYBA), Anand Ingale (B.A)

I Details of the library facilities

S.No	Course(s)	Number of titles of the books	Number of volumes	Journals	
				National	International
	MMS & PG Programs	1253	11433	60	EBSCO: On-line journal
	MCA	681	2757	13	
	Total	1934	14190	73	

LABORATORY:

- For each Laboratory
- List of Major Equipment/Facilities
 - List of Experimental Setup
- } **Not Applicable**

COMPUTING FACILITIES:

19. Computer Facilities for the existing programme(s)					
S.No	Particulars	Requirements as per Norms (1:4 all undergraduate UG Programmes and 1:2 for MBA/MCA/ PGDM/ PGDBM)		Availability	
1.	No of Computer terminals			184 + 4 laptops	
2.	Hardware Specification			184 (P IV) + Laptops to all students of PG programmes except from MMS campus is Wi-Fi 80 GB Client 320 GB Server	
3.	No of terminals of LAN/WAN			184 + 4 laptops	
4.	Relevant Legal Software	Application	System	MS – Office XP, MS-SQL, Server 2000, SPSS, Crystal Reports, Prowess Database, Tally, Scala, Norton Antivirus, Corporate, Oracle 10g, Visual Studio, Net Professional 2003, Java, Red Hat Linux *Apart from 184 Laptops to all students of PG programmes except from MMS campus is Wi-Fi MS-WinXP, MS-Win2000/2003, MS-Vista Business	
5.	Peripheral(s)/ Printers			Laser Printer Dot – Matrix DeskJet Scanner CD Writers	16 + 1 (colour) 4 3 1 1
6.	Internet Accessibility (in kbps & hrs)			2MBPS (24 hrs)	
	UPS			40KVA	
Whether the computer facilities are suitable for the existing programmes ? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					

21. Instructional Area for the existing programme(s)

Particulars	Number of rooms		Carpet area of each room	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution (Sq.M)
Class Rooms/seminar halls		12		2735.11
Tutorial Hall		6		500
Student activity centre		1		
Computer Centre		3		195
Library		1		800
Laboratories & workshops		-		
Total				4230.11

*Combined for both Management &MCA Programs

- Curricula and syllabi for each of the programmes as approved by the University. **Uploaded**
- Academic Calendar of the University **Uploaded**
- Academic Time Table **Uploaded**
- Teaching Load of each Faculty **Uploaded**
- Internal Continuous Evaluation System and place **Uploaded**
- Students' assessment of Faculty, System in place. **Uploaded**

For each Post Graduate programme give the following:

- i. Title of the programme
- ii. Curricula and Syllabi
- iii. Faculty Profile

SI	Name	DESIGNATION	Subject Teaching
1.	Refer Annexure 2		

- Brief profile of each faculty.
- Laboratory facilities exclusive to the PG programme

Special Purpose

- Software, all design tools in case

Relevant Legal Software	
▪ Application Software	MS – Office 2007, MS-SQL, Server 2005, SPSS, Crystal Reports, Prowess Database, Tally, Scala, Symantec Endpoint Protection, Oracle 10g, Visual Studio, Net Professional 2005, Java
▪ System Software	MS-WinXP, MS-Win2003/2008, MS-Vista Business, Fedora

- Academic Calendar and frame work **As per University guidelines**
- Research focus **Uploaded**
List of typical research projects.
- Industry Linkage **Continuous with several Industries**
- Publications (if any) out of research in last three years out of masters projects **Uploaded**
Placement status **refer above section V(c)**
- Admission procedure **Refer (X)**
- Fee Structure **Refer section VIII**

- Hostel Facilities **Not Applicable**
- **Contact address of co-ordinators of the MBA programmes**

Deans

Dr. Meera Vijay – Dean Marketing
Prof. Nitin Vazirani – Dean – Hr
Prof. C.R. Radhakrishnan – Dean – Finance

Chairpersons

Prof. Sandeep Bhanot – MMS programme
Prof. Vidya Iyer – PGDM programme
Dr. Chitra Ramanan - PGDM (Pharmaceutical Management)
Dr. Suhas Tambe - PGDM (Bio Tech Management)
Prof. Mamta Sharma – MCA programme

Address: SIES COLLEGE OF MANAGEMENT STUDIES
Telephone: 27708376/77
E-mail:sies@siescoms.edu

**NOTE: Suppression and/or misrepresentation of information would attract appropriate
penal action**